

GradeBook

Students can view their course grades in the grade book upon completion of assignments within PageOut®. Assignments are broken down by Assignment Name, Due Date, Actual, Possible, %, and Grade.

Accessing the GradeBook

1. Click on the “GradeBook” link on the menu to the left of the page.
2. Enter your User Id and Password in the fields provided to access the “GradeBook” feature.
3. In the grade book on the middle of the page, you will see a listing of assignments that need to be completed pending on the start and end date. An example is shown below as to how your grade book would look like with one assignment and two quizzes in the course:

Viewing the GradeBook

GradeBook

[My Notes](#) [My Account](#) [Logout](#)

Student Total: 0 *

Total Possible: 113

*Note: Only course assignments listed in PageOut® are included in this total.

General					
Assignment	Due Date	Actual	Possible	%	Grade
<u>Assignment #1</u>	Oct 16, 2003	N/A	100	N/A	N/A
<u>Chapter 1 Quiz</u>	Nov 1, 2003	N/A	3	N/A	N/A
<u>Chapter 2 Quiz</u>	Nov 4, 2003	N/A	10	N/A	N/A

1. If your instructor chose to allow you to view feedback at any time during the semester after an exam Assignment has been completed, you will be able to view your results.
2. Click on the “Assignment title”, a new browser window will open with the results from the assignment.