

# My Settings FAQs

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Q1: [Where can I locate the My Settings area in my PageOut® account?](#)

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**Q1-Where can I locate the My Settings area in my PageOut® account?**

**A:** Log into your PageOut account, the “My Settings” area is under the Utility Menu.

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**Q2-Where can I adjust the time zone status for my PageOut account?**

**A:** Log into your PageOut account, under the Utility Menu click on the “Set Time Zone” folder to change the time zone.

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**Q3-What account information can I edit under the My Account feature?**

**A:** The “My Account” feature will allow you to edit and update your PageOut® profile information. This area allows you to change your name, password, email address, phone number, and fax number.

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**Q4-Can I change the password on my account?**

**A:** Yes. Click on the My Account link under the Utility Menu. Then click on the “Change Password” button to change your password.

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**Q5-What is the “My Designs” feature?**

**A:** The "My Designs" area allows you to create or update your own page designs.

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**Q6-Is there a photo editor available in the “My Designs” feature?**

**A:** No. We would highly recommend using an editor such as Photoshop or Microsoft Paint to edit your images.

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